



IDAHO DEPARTMENT OF HEALTH & WELFARE  
**DIVISION OF PUBLIC HEALTH**

**IDAHO COMMUNITY HEALTH WORKER (CHW)  
STAKEHOLDER GROUP MEETING**  
Thursday, July 30, 2015

**MEETING SUMMARY REPORT**

**Welcome**

Mary Sheridan  
Chief, Bureau of Rural Health and Primary Care  
Division of Public Health  
Idaho Department of Health and Welfare

Mary welcomed the group and provided an overview of the CHW Project. She reviewed how this effort aligns with the State Healthcare Innovation Plan (SHIP) and related model test grant, which provides funding for CHW training and mentoring. Another grant through the Centers for Disease Control (CDC) provides funding for CHW outreach, complementing the SHIP CHW goals.

Mary also provided an overview of the various committees, workgroups, and other IDHW staff and contractors focused on elements of the SHIP grant. The Idaho Healthcare Council (ICA) is guiding the implementation of these various SHIP-related efforts. Mary provided a handout of the SHIP “Model Test Proposal Mission Structure” to illustrate these entities and how they are related. Recommendations from the two CHW Committees - Training and Education & Outreach – will be presented to the IHC for feedback and support.

**Introductions, Meeting Overview, and Project Progress Update**

Due to the size of the group, meeting participants were asked to introduce themselves only at their respective tables.

Monica Revoczi (facilitator) gave an overview of the following to provide a common foundation for the group:

- 1) CHW definition (adopted from the American Public Health Association);
- 2) Examples of CHW job titles;
- 3) Project plan and progress to date: March 4, 2015 kickoff meeting, CHW Assessment Survey, and CHW Key Informant Meeting (i.e., focus group); and
- 4) Ground rules.

Nicole Runner, IDHW Program Manager, Diabetes Prevention and Control, provided a review of fileshare access and navigation. Meeting participants were advised to refer to

their name badges for individual user names, and to the link on the inside of their packets for the fileshare link. Further questions can be directed to Monica.

### **CHW Assessment Results and Conclusions**

Joe Pollard  
Health Program Manager – Operational Services Program  
Division of Public Health  
Idaho Department of Health and Welfare

Joe delivered a presentation highlighting the findings of the CHW Assessment Survey. He reminded the group that the survey was split into two phases to focus separately on healthcare/mental health organizations and community-based organizations. His presentation can be found on the fileshare.

### **CHW Panel Discussion and CHW Key Informant Meeting Results**

Jamie Delavan  
State Minority Health Coordinator and Cultural Liaison  
Bureau of Community and Environmental Health  
Division of Public Health  
Idaho Department of Health and Welfare

Ariel Foster  
Health Program Specialist  
Bureau of Rural Health and Primary Care  
Division of Public Health  
Idaho Department of Health and Welfare

Monica Revoczi

Monica provided an overview of the CHW Key Informant Meeting participants and process. Next, she introduced the CHW panel participants (three of the CHWs who attended the Key Informant Meeting): Luis Lagos, Martha Madero, and Ana Vidales. Panel participants further introduced themselves and provided feedback on the following topics:

- Training,
- The value CHWs can bring to organizations and their clients/patients,
- Supports to help CHWs maximize their effectiveness, and
- General advice for the CHW Stakeholder Group.

After the panel discussion, Jamie and Ariel provided an overview of additional feedback gathered during the CHW Key Informant Meeting. A copy of the meeting report can be found on the fileshare.

### **Committee Work: Training and Awareness & Education**

Participants signed up for their desired committees upon arrival at today's meeting. Monica provided an overview of the committee work for the afternoon, and committees convened

with their respective IDHW facilitators to begin work. At the end of the allotted time, the whole group reconvened and the committees reported on their progress.

## Wrap Up

### Next steps

- 1) The Training and Awareness & Outreach Committees will complete their work. Committee recommendations are anticipated be presented at the October or November IHC meeting
- 2) Meeting materials will be posted to the fileshare: reports, survey results, CHW focus group results, etc.

### Meeting Evaluation

Worked Well . . .	Improve for Next Time . . .
<ul style="list-style-type: none"><li>➔ Good sequencing of information sharing (morning agenda items)</li><li>➔ Gathering/distributing meeting resources/information in advance</li><li>➔ CHW panel – information very helpful to the Training Committee</li></ul>	<ul style="list-style-type: none"><li>➔ Clarity on desired committee outcomes earlier on</li><li>➔ Entire group introduction</li></ul>

### Other items to consider

- Need to pilot recommended training
- There must be information sharing and strong coordination between the two committees